

## **January 2016 Meeting Minutes**

The monthly meeting of the Bergen Township Board was held on Thursday, January 14<sup>th</sup>. The meeting was called to order at 7:04pm by Chairperson Francis Burch. Ryan Ide joined the board for the first time since being appointed to the vacant supervisor position on January 4, 2016. All other board members, other than Amy Meyer, were present.

Francis Burch motioned to approve the December monthly meeting minutes. Albert Teubert seconded the motion, motion carried. Francis Burch motioned to approve the January Reorganization Meeting Minutes with the request that two changes be made. Burch would like to add the Hutch Shopper to the list of township newspapers and change his dissenting vote in the appointment of Ryan Ide to supervisor. Albert Teubert seconded the motion, motion carried with Ryan Ide abstaining from the vote.

There was no payroll to approve.

Francis Burch gave a check to Bergen Township in the amount of \$87.97 for mileage he had previously been paid.

Francis Burch motioned to approve the claims. Albert Teubert seconded the motion, motion carried.

### **Treasurer's report**

The treasurer's report showed a balance of \$16,490.57 in the General Fund, \$173,406.60 in the Road & Bridge Fund, and \$40,103.65 in the Fire Fund. Receipts in the amount of \$17.02 were received in the General Fund and \$9.25 in the Fire Fund. Albert Teubert motioned to approve the treasurer's report. Ryan Ide seconded the motion, motion carried.

### **Road Report:**

The sheriff's deputy was present at the meeting. Francis Burch spoke with a deputy on January 6<sup>th</sup> regarding a resident who has rod posts too close to the road on Zebra Avenue.

### **Old Business**

Maintenance Shed/Town Hall Project: Sheldon Ehrke sent Francis Burch an email with information regarding Schultz Engineering & Site Design. Ryan Ide inquired on whether someone should take his spot on the building committee. Ryan Ide made a motion to accept Gene Feltmann as a member of the building committee. Albert Teubert seconded the motion, motion carried.

The Casey's Store in Lester Prairie that will soon be vacant was discussed as a possible town hall site. The site is currently not for sale and Francis Burch could not get a quote from the contact person.

It was discussed that the township needs to get bids out and back by the annual meeting for the voters to have options. The bid would include excavating for the options of just a town hall, a town hall with heated shed/shop, and a townhall with a cold/unfinished shed.

Ryan Ide motioned to contact the architect to give us an estimate for an addition with bathrooms and a small office on to the current town hall. Albert Teubert seconded the motion, motion carried. Francis Burch will give Ryan Ide the architects contact information and Ryan will contact him.

Ryan Ide made a motion to let the four options (as specified above) out for bid. Francis Burch seconded the motion, motion carried.

Francis Burch motioned to sign the McLeod County Assessing Contract. Albert Teubert seconded the motion, motion carried. The township notary was not present at the meeting so the signing of the contract will need to take place at the February meeting.

### **New Business**

Francis Burch motioned to appoint Joann Feltmann as clerk, beginning at the conclusion of the February monthly meeting. Ryan Ide seconded the motion, motion carried. Feltmann will take over the remainder of the clerk term, until a new clerk is elected in November and takes over the clerk term the first Monday in January 2017.

It was confirmed by the board that the bill received by Litzau and paid on November 12, 2015 in the amount of \$2,090 can be submitted to FEMA for reimbursement.

Discussion took place regarding the storage of the current township equipment. Ryan Ide offered to have one piece of equipment parked in his yard. Francis Burch contacted Fahey Sales for an equipment auction. Fahey confirmed they can sell government equipment and they would need to view the equipment to give a certified appraisal. Ryan Ide will contact Ritchie Brothers to see if they can check out the equipment as well. The post is stored at John Deere and the wing is in the shed, with the contract expiring on April 10<sup>th</sup>. The wing needs to be on it to be appraised. Ryan Ide made a motion for the clerk to draw up a contract with Klehr to rent the grader and all attachments for \$35/hour for just the hours used in Bergen Township. Bergen will pay for all the fuel which will be purchased from Klehr and Klehr will do all the maintenance. The contract should expire as of the April monthly meeting, unless Klehr wishes to cancel the contract at any time if he feels he is losing money. The township will give Klehr the oil in the shed as well. Francis Burch seconded the motion, motion carried with Albert Teubert opposing.

Ryan Ide made a motion to call the county and give them our 90 day notice to leave the county shed tomorrow, January 15<sup>th</sup>. Francis Burch seconded the motion, motion carried with Albert Teubert opposing.

Ryan Ide made a motion to contact MAT to set up a website for the township as soon as possible and approved paying the fee to set up and maintain it for a year. Francis Burch seconded the motion, motion carried with Albert Teubert abstaining.

Ryan Ide made a motion for Joann Feltmann to be paid \$20/hour while training to become clerk until she is sworn in at the February meeting. Francis Burch seconded the motion, motion carried.

Ryan Ide made a motion to upgrade the virus protection on the treasurer's computer, with Bergen responsible for the cost. Albert Teubert seconded the motion, motion carried.

Ryan Ide motioned to adjourn the meeting at 9:45pm. Albert Teubert seconded the motion, motion carried.

Francis Burch, Chairperson

Angela Leverich, Treasurer