

## 2019 Reorganization Meeting

1:00 pm, January 2<sup>nd</sup> 2019

Lester Prairie City Hall

The Reorganization Meeting of Bergen Township was held on Wednesday, January 2<sup>nd</sup> 2019. It was called order at 1:05 by Clerk Tiffany Eggert. Supervisors Francis Burch, Ryan Ide, Harlan Mathews, and Treasurer Jane Teubert were present.

Tiffany Eggert asked for nominations for Chairman. Ryan Ide nominated Francis Burch for chairman. Harlan Mathews 2<sup>nd</sup> the nomination. Francis Burch accepted the nomination. Motion carried.

Tiffany Eggert asked for nominations for Vice Chairman. Francis Burch nominated Ryan Ide for chairman. Harlan Mathews 2<sup>nd</sup> the nomination. Ryan Ide accepted the nomination. Motion carried.

Ryan Ide motioned to have regular meetings as the 2<sup>nd</sup> Wednesdays of each month at 7:00pm located at Lester Prairie City Hall. Harlan Mathews seconded the motion, motion carried.

Ryan Ide made a motion to accept the charge of \$45.00 per meeting at the Lester Prairie City Hall. Francis Burch 2<sup>nd</sup> the motion. Motion carried.

Ryan Ide motioned that the McLeod County Chronicle and the Herald Journal be the newspapers of Bergen Township. Francis Burch seconded the motion, motion carried.

Ryan Ide motioned to continue with First Community Bank of Lester Prairie as the depositor bank and Security Bank and Trust in Glencoe as the secondary bank. Harlan Mathews seconded the motion, motion carried.

Ryan Ide motioned to compensate all mileage at \$.55/mile, Harlan Mathews seconded the motion, motion carried.

Francis Burch motioned that McLeod County Zoning Administration handle the zoning for building permits and Bergen Township handle the zoning for conditional use permits. Ryan Ide seconded the motion, motion carried.

Ryan Ide motioned that all payroll be turned into the Treasurer by the 1<sup>st</sup> day of the last month of each quarter (March 1<sup>st</sup>, June 1<sup>st</sup>, September 1<sup>st</sup> and December 1<sup>st</sup>), and all claims be turned into the Clerk by the 5<sup>th</sup> of each month. All late claims and payroll will have payment deferred. Harlan Mathews seconded the motion, motion carried.

Ryan Ide motioned to have the fee schedule as follows:

- Board member reimbursement for meetings attended that have been called by the Bergen Township Board be reimbursed at \$75/meeting.
- Meetings not called by the township board be reimbursed at \$35/meeting if 2 1/2 hours or less and a meeting longer than 2 1/2 hours be reimbursed at \$20/hour

- \$225 Quarterly Base Salary for the Supervisors
- \$75 per meeting compensation for Deputy Clerk/Deputy Treasurer when assigned
- \$3,750 Base Annual Salary for Clerk
- \$2,500 Base Annual Salary for Treasurer
- Evaluation and discretionary review of increase for Treasurer and Clerk each year
- \$20 hourly fee for extra projects + training performed by board members, as approved by the Township Board
- \$22 hourly base compensation for as needed part-time employees
- \$25 compensation per meeting for annual meeting moderator
- \$20/hour election judge compensation
- \$25/hour head election judge compensation
- \$0.55/mileage reimbursement
- \$.75 per page charge of meeting minute copies, up to 100 copies.

Ryan Ide motion to accept the above fee schedule. Harlan Mathews 2<sup>nd</sup> the motion. Motion carried.

Ryan Ide made a motioned to adjourn the meeting at 2:04 pm Francis Burch seconded the motion, motion carried.

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Chairman

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Clerk