

## February 2016 Meeting Minutes

The monthly meeting of the Bergen Township Board was held on Thursday, February 11<sup>th</sup>. The meeting was called to order at 7:05pm by Chairperson Francis Burch. All board members were present, with both outgoing clerk Amy Meyer and incoming clerk Joann Feltmann in attendance.

Francis Burch motioned that the building continue to exist with the goal of determining the best place for a future building. Ryan Ide seconded the motion, motion carried unanimously. It was clarified that the building committee members will be reimbursed for meeting attendance only when a meeting specifically for the building committee has been called.

Ryan Ide motioned to approve the January minutes. Albert Teubert seconded the motion, motion carried unanimously.

Ryan Ide motioned to approve the claims. Albert Teubert seconded the motion, motion carried unanimously.

### **Treasurer's report:**

The treasurer's report showed a balance of \$40,247.80 in the Fire Fund, \$18,392.50 in the General Fund, and \$167,636.48 in the Road & Bridge Fund. Receipts in the amount of \$144.15 were received in the Fire Fund, \$2,506.84 in the General Fund, and \$3,827.37 in the Road & Bridge Fund. Francis Burch motioned to approve the treasurer's report. Ryan Ide seconded, motion carried unanimously.

Francis Burch motioned to reimburse Amy Meyer 1/6 of her yearly salary. Joann Feltmann's salary is to start with the month of February. Albert Teubert seconded the motion, motion carried.

Ryan Ide motioned to reimburse Joann Feltmann at the base salary rate. Albert Teubert seconded the motion, motion carried unanimously.

Ryan Ide motioned that Angela Leverich be reimbursed \$75 for taking the minutes of the last meeting. Francis Burch seconded the motion, motion carried unanimously.

### **Road Report:**

Klehr gave a road report that there were no problem spots that he ran into. Plowing on the cartways seems to be going well, all of them were plowed.

The contract drafted for renting the equipment to Klehr was reviewed.

March 21<sup>st</sup> is the next Richie Brothers Auction.

Deputy Rossow followed up with the resident who had posts on the edge of the township road. The responding deputy advised the resident that he cannot have the posts in the road right of way. The resident said he doesn't want the grader to dig up the grass he has planted there.

### **Old Business**

Maintenance Shed/Town Hall Project: Ryan Ide spoke with Haugen. The bids will not be out and back by the March meeting because of time constraints. Haugen is working on letting it out for bids the three ways specified and designing an add-on to the

current town hall. Ryan Ide told him we want 2 ½ weeks to let out for bids. The township cannot do invite bids only. It is \$50 per plan, but the township can stipulate that those requesting the plans pay for them themselves.

Mark Telecky confirmed that the township will need to go before the County Board of Adjustments if we want to consider a bathroom/office addition to the current town hall. Telecky said if the lot is surveyed, it appears to be 12' short on the NW corner.

Francis Burch checked and it would cost \$9,000-\$10,000 to paint the current township building and re-roof it.

Joann Feltmann reported on a township website. The costs of a website vary with the services offered. Ryan Ide motioned that the township contract with Jan Eitzen for website services. Eitzen will set up the site, manage the site, and put the information on the site for the amount of \$400 yearly. Francis Burch seconded the motion, motion carried unanimously.

We received notification from FEMA that we will be receiving an additional \$210.23 for flooding that took place in 2014.

### **New Business**

Francis Burch motioned to approve the Access for Servicing from County Road 9 to the East on 175<sup>th</sup> Street to 17232 Zero Avenue for Darian Litzau. Albert Teubert seconded the motion, motion carried unanimously.

Amy Meyer was recognized for her 7 years of service as Bergen Township Clerk.

Francis Burch contacted Kevin Mathews to be a part of the County Damage Assessment Team.

Ryan Ide motioned to decline signing the Lester Prairie Fire Fighting Contract because it does not have a dollar amount specified. Francis Burch seconded the motion, motion carried.

The township board reviewed the 2015 County Bridge Inspection Report. Three bridges were inspected, with no recommendations for replacement.

Ryan Ide motioned to accept the Thursday, April 7<sup>th</sup> at 7pm meeting for the Local Board of Appeals and Equalization meeting. Albert Teubert seconded the motion, motion carried.

Francis Burch motioned to approve the annual newsletter with the change of specifying the annual meeting will be at the township hall. Albert Teubert seconded the motion, motion carried.

Francis Burch spoke with Brunkhorst after the last meeting regarding the township vacating the county shed. Brunkhorst requested the notice in writing which Burch completed. March 31<sup>st</sup>, 2016 is the agreed upon date for the township to vacate the county shed.

The annual newsletter was revisited. Francis Burch motioned to approve the discussed changes to the newsletter. Ryan Ide seconded the motion, motion carried unanimously.

Albert Teubert motioned to table the possibility of renting our land to the March meeting. Ryan Ide seconded the motion, motion carried unanimously.

Ryan Ide motioned to have Joann Feltmann purchase a township printer, with the

cost not to exceed \$125 for the printer and to also purchase ink and paper. Francis Burch seconded the motion, motion carried unanimously.

Ryan Ide motioned that the board recommend the 2017 levy remain the same as the 2016 levy. The amounts are Road & Bridge Fund \$130,000, General Fund \$33,000, and Fire Fund \$25,000. Albert Teubert seconded the motion, motion carried unanimously.

Joann Feltmann received the oath of office for position of Bergen Township Clerk.

Francis Burch motioned to adjourn the meeting at 10:47. Ryan Ide seconded the motion, motion carried unanimously.

*Amy Meyer*

Francis Burch, Chairman

Amy Meyer, Clerk