

## March 14th, 2018 Regular Meeting Minutes

### Lester Prairie City Hall

The monthly meeting was called to order by Ryan Ide at 7:00 pm on Wednesday March 14<sup>th</sup>, 2018. Board members present were Albert Teubert, Francis Burch, Ryan Ide, Treasurer Pat Thiede and Clerk, Tiffany Eggert.

There were 6 people in the audience.

#### **Approval of Minutes:**

- Francis Burch motioned to approve the February Regular meeting minutes. Ryan Ide 2<sup>nd</sup> the motion. Motion carried.

#### **Approval Payroll:**

Albert Tuebert made a motion to approval payroll, Francis Burch 2<sup>nd</sup> the motion. Motion carried.

#### **Approval of Claims:**

Ryan Ide made a motion to accept the Claims in the amount of \$972.00. Francis Burch 2<sup>nd</sup> the motion. Motion carried.

Albert Teubert made a motion to send McLeod Coop \$400 to avoided late fees in the future due to their due dates. Francis Burch 2<sup>nd</sup> the motion. Motion carried.

#### **Treasurer's Report:**

General Fund: Beginning Balance: (\$13,262.38) receipts \$12.22, disbursements \$2,604.34, for a balance of: (\$15,854.50)

Road + Bridge Fund: Beginning Balance: \$142,831.76, receipts \$29,133.26, disbursements \$397.08 for a balance of: \$171,567.94

Fire Fund: Beginning Balance: \$25,646.14 Receipts \$0.00, disbursements \$20,046.00 for a balance of: \$5,600.14

Albert Tuebert made motion to renew CD that expires on 3/17/18 at Security Bank and Trust for 1 year at 1.58%. Ryan Ide 2<sup>nd</sup> the motion, motion carried.

Francis Burch made a motion to accept the treasurer's report. Albert Tuebert 2<sup>nd</sup> the motion. Motion carried.

#### **Board of Audit**

Clerk read the Board of Audit that was distributed at the March annual meeting. Francis Burch made a motion to approve the 2017 Board of Audit. Albert Teubert 2<sup>nd</sup> the motion, motion carried.

#### **Road Report:**

Roads are in good shape and will start grading as soon as the weather permits.

Francis Burch made a motion to accept the quotes for Road Grading, Plowing and Ditch mowing from Klehr Grading and Excavating for the 2018/2019 season. Ryan Ide 2<sup>nd</sup> the motion. Motion carried.

Board asked Rickert Excavating to meet at this meeting regarding Cable Ave Culvert and to start the work to complete the culvert installation. Rickert agreed to use the same quote from last fall for the 2018 season.

During the meeting, the Board requested Rickert to review the 167<sup>th</sup> Street Rebuild project that was completed last Fall. The Board requested to remove the left over trees in the ROW, clean up brush, review culvert on the east side of the road as the rip rap is in excess and is not draining correctly. Will look in the Spring when the frost goes out. Advised Rickert to look at the project and make sure all areas are at a 3:1 slope. Board asked Rickert to attend the April meeting.

Francis Burch brought up the culvert going up to the cartway to Sheldon Ehrkes house and it needs to be replaced. Rickert to review the culvert area and replace as necessary while doing the Cable Ave. culvert replacement.

**Public Agenda Request & Walk In items:**

- Darian Litzau requested the Board to approve his Mining Conditional Use permit. Francis Burch made a motion to approve. Ryan Ide 2<sup>nd</sup> the motion, motion carries.
- Brian Gatz approached the board for the approval of the final plat of his land. Existing approach will be removed and a new one will be installed according to township specs and at the cost of Mr. Gatz. Albert Teubert made a motion to accept this approval, Francis Burch 2<sup>nd</sup> the motion. Motion carried.

**New Business:**

- Lester Prairie Fire Contract – The board suggested to talk to LPFD to have the yearly fire contract to include medical service, since that is what is paid for. Francis Burch to contact the fire dept.
- At the March annual meeting, the residents motioned for the Bergen Board to increase the Fire Levy in order to purchase their portion of the new Lester Prairie Fire Engine. The Clerk created and read a resolution to the supervisors that needs to be given the City of Lester Prairie so they can proceed with the purchase. At 8:42pm Francis Burch made a motion to accept the resolution, Albert Tuebert 2<sup>nd</sup> the motion. Motion carried.

**Old Business**

Gravel Quotes: The Board reviewed 3 quotes from Meeker Washed Sand and Gravel, Litzau Excavating, and Oldcastle Midwest Group. Albert Teubert, motioned to buy the class 5 gravel from Meeker Washed Sand + Gravel at \$4.09 / ton and to hire Litzau Excavating to haul it at \$7.50/ton. This results in a savings of close to \$0.50 / ton. Francis Burch 2<sup>nd</sup> the motion. Motion carried.

Lawn Quote: Board reviewed 2 quotes : Andys Lawn and Mathews Lawn Service. Francis Burch made a motion to accept Andy's Lawn for the 2018 season. Albert Teubert 2<sup>nd</sup> the motion carried.

**Upcoming Meetings:**

**April 4<sup>th</sup>, 2018** – Board of Appeal + Equalization Meeting, Lester Prairie City Hall, 7:00pm

**April 11<sup>th</sup>, 2018** – Regular Township Meeting, Lester Prairie City Hall, 7:00pm

**Miscellaneous:**

**Motion to adjourn:**

Francis Burch made a motion to adjourn. Albert Teubert 2<sup>nd</sup> the motion. Motion carried. Meeting adjourned at 9:12 pm.

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Chairman or Vice Chair

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Clerk, Tiffany Eggert