

## Bergen Township

### October 14<sup>th</sup>, 7:00pm Regular Meeting Minutes

#### Lester Prairie City Hall

The monthly meeting was called to order by Ryan Ide at 7:00 pm on Wednesday October 14<sup>th</sup>, 2020. Board members present were, Chairman Ryan Ide, Vice Chair Harlan Mathews, Supervisor Francis Burch Treasurer Jane Teubert and Clerk Tiffany Eggert. Also present were Sheila Murphy (McLeod County), Gerri (Plato), Jeff Klehr, and Dave Hoernemann.

#### **Minutes:**

Francis Burch made a motion to approve the September 2020 Minutes. Motion was 2<sup>nd</sup> by Harlan Mathews. Motion carried.

#### **Approval of Claims:**

Ryan Ide made a motion to approve the October Claims. Motion was 2<sup>nd</sup> by Harlan Mathews. Motion carried.

Ryan Ide made motion to cut the check in the amount of \$10,000 to Plato for Cares donation distribution (check 5228) and to the County \$23,625 for Cares act transfer (5229). Francis Burch 2<sup>nd</sup> the motion. Motion carried

#### **Treasurer's Report:**

General Fund: Beginning Balance: \$17,775.56., receipts \$ 23,704.12, disbursements \$ 5,376.08, for a balance of \$36,103.60.

Road + Bridge Fund: Beginning Balance \$ 226,401.53, receipts \$657.21, disbursements \$ 49,045.20, for a balance of \$178,013.54.

Fire Fund: Beginning Balance: \$ 15,739.37., receipts \$0.00, disbursements \$0.00, for a balance of \$15,739.37.

Ryan Ide made a motion to accept the Treasurer's report. Francis Burch 2<sup>nd</sup> the motion. Motion carried.

#### **Public Walk in items:**

Joel Goche requested a new driveway approach at his property. The Board approved his request to have is Driveway approach installed within the township's Resolution requirements. Work will be done within the ROW.

#### **Road Report:**

Klehr got three gradings in September and first week in October. Klehr plans on cutting road ditches in the next two weeks.

#### **New Business:**

Gerri from Plato attended to answer any questions based on the project they are doing at the Firehall. The project entails a new entrance so the public does not come into contact with the firemen. The new entrance will come into the office only. The Plato Fire Department has requested from Bergen Township to donate any CARES funds left over to their project. See more on the approval in the next paragraph:

### CAREs Act distribution:

Sheila Murphy from McLeod County attended the meeting to answer questions on how to spend the CAREs act. It was advised to have Bergen transfer the funds to McLeod county due to reporting requirements from the State of Minnesota. In turn, all expenses will be sent from Bergen to McLeod for reimbursement.

Bergen Township received a total of \$23,625 in Federal Aid for the CAREs Act Relief Fund. This Fund is to help with any COVID related expenses. Ryan Ide made motion to turn over the \$23,625 turn over to the county to handle all paperwork for Bergen. Again, in turn, Bergen will receive reimbursement from the County for all related expenses. Harlan Mathews 2<sup>nd</sup> the motion. Motion carried.

CAREs Act Related Expenses Approval: Ryan Ide made a motion for allocation of these expenses:

- **New Computers** for the Board to ensure video conferencing accessibility. Ryan Ide made a motion not to exceed \$6,000 for computers and IT related set up. Francis Burch 2<sup>nd</sup> the motion.
- **City of Plato Fire Department:** Ryan Ide made a motion to give \$10,000 for the City of Plato's Entrance Project. Francis Burch 2<sup>nd</sup> the motion.
- **At Home Internet from March -November:** Under Minnesota State, internet is an approved expense so the board is able to video conference in with each other, McLeod County and for any other online meetings. Ryan Ide made motion expense up to \$2,500 (on average \$60/month +/- for 8 months = \$480.00 X 5 board members = \$2,400 total). Harlan Mathews 2<sup>nd</sup> the motion.
- **Document Preservation:** Ryan Ide made a motion to spend up to \$5,100 with ArcaSearch to have important documents scanned and hosted online for virtual access. Harlan Mathews 2<sup>nd</sup> the motion.

### Old Business:

Selling of Bergen Township's 2-acre property on Babcock Ave: Mickaleigh Jenkins from Remax in Glencoe approached to board on what we can sell the land for. The recommendation is to have the land platted to increase the value. The platting process would cost approximately \$2,000. The Township already had close to \$43,000 in land only and related expenses without the architectural fees. Currently without platting we sell for \$7000/acre according to going rates of Agriculture Land prices. However, if we have it platted, we can sell for approx. \$22,000/acre for a total of \$44,000.

Harlan Mathews made the motion to plat the land so it has a building eligibility so we can sell the land for a higher value. Ryan Ide 2<sup>nd</sup> the motion; motion carried after discussion.

**Misc.**

City of Plato Fire Contracts for 2021 arrived. Francis Burch made a motion to accept the 2021 Fire Contract with City of Plato. Ryan Ide 2<sup>nd</sup> the motion. Motion carried.

**Upcoming meetings:**

**November Regular Meeting:** THURSDAY November 12<sup>th</sup>, 2020 Lester Prairie City Hall at 7:00pm

**Motion to adjourn:**

Francis Burch made a motion to adjourn. Ryan Ide 2<sup>nd</sup> the motion. Motion carried. Meeting adjourned at 9:28 pm.

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Chairman: Ryan Ide

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Clerk: Tiffany Eggert