

## December 7th, 2016 Meeting Minutes

### DRAFT COPY – NOT APPROVED

The monthly meeting was called to order by Chairman Francis Burch at 7:00 pm on Wednesday, December 7, 2016. Board members present were Burch, Ryan Ide, Tiffany Eggert, Albert Tuebert and Angela Leverich.

There were about 6 other people in the audience.

Ryan Ide made motion to approve both the November and the Board of Canvas minutes. Albert Tuebert 2<sup>nd</sup> the motion. Motion carried.

#### Approval of Claims:

Albert Tuebert made a motion to accept the Claims in the amount of \$3,237.61. Ryan Ide 2<sup>nd</sup> the motion. Motion carried.

#### Treasurer's Report:

Albert Tuebert made a motion to accept the 4<sup>th</sup> quarter payroll claims. Ryan Ide 2<sup>nd</sup> the motion. Motion carried.

The treasurer's report showed:

General Fund: Beginning Balance: (\$5,793.96), receipts \$339.26, disbursements \$1,653.00 for a balance of: (\$7,107.70)

Road + Bridge Fund: Beginning Balance: \$208,137.37, receipts \$3,264.16, disbursements \$6,447.74 for a balance of: \$204,953.79

Fire Fund: Beginning Balance: \$28,945.52, receipts \$0.00, disbursements \$4,184.28 for a balance of: \$24,761.24.

Angela said 2<sup>nd</sup> quarter property taxes came back so the General Fund will be back in the black in December.

Angela said Cindy Schultz from McLeod County reported that Bergen Twp paid the 2016 assessment fee twice. It was mentioned by the Clerk they sent us duplicate invoices. McLeod County will void the November check #4717 in the amount of \$7,171.50.

CD Renewal – coming up for renewal in December 2016. Treasurer got quotes from 3 different banks.

Ryan Ide made a motion to accept the renewal at 15 months at 1.05% APR with Security Bank and Trust in Glencoe. Albert Tuebert 2<sup>nd</sup> the motion. Motion carried.

Ryan Ide made a motion to accept the treasurer's report. Albert Tuebert 2<sup>nd</sup> the motion. Motion carried.

#### Road Report:

Mr. Klehr reported they graded before the freeze but it was a very wet season and they tried their best to complete it to standards. He thinks the roads are mostly in nice condition.

#### Public Agenda Request & Walk in items:

Andrew Jackson came back to update the board on the refurbishing project he'd like to do for his boy scout project at Packer Cemetery. He will gather more information to present at our 2017 March Annual Meeting. Currently he figured the following costs to repair some of the damage that has occurred over the years:

Adding Landscaping Rocks: \$1200 for 20 cubic yards

Landscaping fabric: \$300

Wood material to prop up the monuments: \$100  
Sign: \$100 (13 people in the cemetery and only 5 headstones)  
Fence: \$TBD

**New Business:**

- Evaluation of moving Town meetings to Lester Prairie City Hall:
  - Francis Burch investigated to rent the Lester Prairie City Hall at \$40.00 per night. It is available on the 2<sup>nd</sup> Monday or the 2<sup>nd</sup> Wednesday of each month. Currently we spend \$89 per month on the Bifi along with electric and heat in addition.
  - Ryan Ide made a motion to go to the next Lester Prairie City Council meeting and request to rent a room for township's monthly meeting. Upon approval, we will start meeting at the Lester Prairie City Hall starting as early as January 2017. Francis Burch 2<sup>nd</sup> the motion. Motion carried. Francis to attend the meeting on Tuesday December.
- Set date for Reorganization Meeting: *January 4<sup>th</sup> at 7:00pm. Location TBD (either at Bergen Townhall or Lester Prairie City Hall)*
- Mail-in ballot for 2018-not possible because we have more than 500 voters.

**Old Business:**

- Rebuild of 167<sup>th</sup> + Eagle Ave.
  - Ryan Ide to obtain 2 quotes. Tabled to January meeting. Ryan Ide made a motion to propose to buy the land from the land owners to widen the easement at what their 2017 tax property valuation per acre is established at. Albert Tuebert 2<sup>nd</sup> the motion. Motion carried.
  - Clerk to send out a letter to the land owners inviting them to January meeting to discuss the rebuild.
- Francis Burch reported back regarding Babcock Road and resurfacing maintenance.
- Francis Burch reported back regarding the new dwelling going up on 160<sup>th</sup> and Cty Rd. 15.
  - Building permit was pulled on 10/31/16
- Francis Burch report back regarding a Children at Play signs on 167<sup>th</sup> and Dill Ave.
- Board of Appeal and Equalization Training for town board, due 1/31/17

**Upcoming Meetings:**

- January Township meeting- **date AND location TBD**
- 2017 Reorganization meeting: January 4<sup>th</sup> at 7:00pm, location TBD.

**Miscellaneous:**

- Tiffany Eggert to take all day Clerk Training at MAT in January

**Adjourn:**

Ryan Ide motioned to adjourn the meeting. Albert Tuebert seconded it, motion passed. The meeting was adjourned at 9:18 pm. Tiffany Eggert took the meeting minutes.

Francis Burch, Chairman

Tiffany Eggert, Clerk