

January 8<sup>th</sup>, 2018 Reorganization Meeting

6:30pm January 4<sup>th</sup>, 2017

The Reorganization Meeting of Bergen Township was held on Wednesday, January 4th, 2017. It was called order at 7:03 pm by Supervisor Francis Burch. Francis Burch, Albert Teubert, Tiffany Eggert, Ryan Ide, and Patricia Thiede were present.

Tiffany Eggert asked for nominations for chairman. Francis Burch nominated Ryan Ide for chairman. Albert Teubert 2<sup>nd</sup> the nomination. Ryan Ide accepted the nomination. Motion carried.

Ryan Ide motioned to have regular meetings as the 2nd Wednesdays of each month at 7:00pm located at Lester Prairie City Hall . The June 2018 meeting will be held at the Bergen Townhall. Francis Burch seconded the motion, motion carried.

Ryan Ide made a motion to accept the charge of \$45.00 per meeting at the Lester Prairie City Hall. Francis Burch 2nd the motion. Motion carried.

Ryan Ide motioned that the McLeod County Chronicle, Lester Prairie Herald Journal, and Hutch Leader be the newspapers of Bergen Township. Francis Burch seconded the motion, motion carried.

Ryan Ide motioned to continue with First Community Bank of Lester Prairie as the depositor bank and Security Bank and Trust in Glencoe as the secondary bank. Francis Burch seconded the motion, motion carried.

Ryan Ide motioned to compensate all mileage at \$.54/mile, Francis Burch seconded the motion, motion carried.

Ryan Ide motioned that McLeod County Zoning Administration handle the zoning for building permits and Bergen Township handle the zoning for conditional use permits. Francis Burch seconded the motion, motion carried.

Ryan Ide motioned that all payroll be turned into the Treasurer by the 1<sup>st</sup> day of the last month of each quarter (March 1<sup>st</sup>, June 1<sup>st</sup>, September 1<sup>st</sup> and December 1<sup>st</sup>), and all claims be turned into the Clerk by the 5th of each month. All late claims and payroll will have payment deferred. Francis Burch seconded the motion, motion carried.

Ryan Ide motioned to have the fee schedule as follows:

- Meetings not called by the township board be reimbursed at \$35/meeting if 2 1/2 hours or less and a meeting longer than 2 1/2 hours be reimbursed at \$20/hour
- Board member reimbursement for meetings attended that have been called by the Bergen Township Board be reimbursed at \$75/meeting.
- \$225 Quarterly Base Salary for the Supervisors
- \$75 per meeting compensation for Deputy Clerk/Deputy Treasurer
- \$2,500 Base Annual Salary for Treasurer and Clerk

- Increase over Base Annual Salary be increased to \$200 for Clerk or Treasurer after 1 year service
- \$125 annual computer printer compensation fee
- \$20 hourly fee for extra projects performed by board members, as approved by the Township Board
- \$22 hourly base compensation for as needed part-time employees
- \$25 compensation for annual meeting moderator
- \$20/hour election judge compensation
- \$25/hour head election judge compensation
- \$.75 per page charge of meeting minute copies, up to 100 copies. The first copy is free.

Ryan Ide motion to accept the above fee schedule. Albert Teubert 2<sup>nd</sup> the motion. Motion carried.

Francis Burch made a motion to adjourn the meeting at 7:12 pm Albert seconded the motion, motion carried.