

2020 Reorganization Meeting

1:00 pm, January 2nd 2020

Lester Prairie City Hall

The Reorganization Meeting of Bergen Township was held on Wednesday, January 2nd 2020. It was called order at 1:00 by Clerk Tiffany Eggert. Supervisors Francis Burch, Ryan Ide, Harlan Mathews, and Treasurer Jane Teubert were present.

Tiffany Eggert asked for nominations for Chairman. Francis Burch nominated Ryan Ide for chairman. Harlan Mathews 2nd the nomination. Ryan Ide accepted the nomination. Motion carried.

Tiffany Eggert asked for nominations for Vice Chairman. Ryan Ide nominated Harlan Mathews for Vice Chairman. Francis Burch 2nd the nomination. Harlan Mathews accepted the nomination. Motion carried.

Ryan Ide motioned to have regular meetings as the 2nd Wednesdays of each month at 7:00pm located at Lester Prairie City Hall. Harlan Mathews seconded the motion, motion carried.

Meetings will be the 2nd Wednesdays of each month with the **EXCEPTION** of February, August and November. Those meetings will be held at The Lester Prairie City Hall on February 13th, August 13th, and November 12th.

Ryan Ide made a motion to accept the charge of \$50.00 per meeting at the Lester Prairie City Hall. Francis Burch 2nd the motion. Motion carried.

Ryan Ide motioned that the McLeod County Chronicle and the Herald Journal be the newspapers of Bergen Township. Francis Burch seconded the motion, motion carried.

Ryan Ide motioned to continue with First Community Bank of Lester Prairie as the depositor bank and Security Bank and Trust in Glencoe as the secondary bank. Harlan Mathews seconded the motion, motion carried.

Ryan Ide motioned to compensate all mileage at \$.58/mile, Harlan Mathews seconded the motion, motion carried.

Francis Burch motioned that McLeod County Zoning Administration handle the zoning for building permits and Bergen Township handle the zoning for conditional use permits. Ryan Ide seconded the motion, motion carried.

Ryan Ide motioned that all payroll be turned into the Treasurer by the 1st day of the last month of each quarter (March 1st, June 1st, September 1st and December 1st), and all claims be turned into the Clerk by the 1st day of each month. All late claims and payroll will have payment deferred. Harlan Mathews seconded the motion, motion carried.

Ryan Ide motioned to have the fee schedule as follows:

- Board member reimbursement for meetings attended that have been called by the Bergen Township Board be reimbursed at \$75/meeting.
- Meetings not called by the township board be reimbursed at \$75/meeting if 2 1/2 hours or less and a meeting longer than 2 1/2 hours be reimbursed at \$30/hour
- \$225 Quarterly Base Salary for the Supervisors
- \$85 per meeting compensation for Deputy Clerk/Deputy Treasurer when assigned
- \$4,000 Base Annual Salary for Clerk
- \$2,800 Base Annual Salary for Treasurer
- Evaluation and discretionary review of increase for Treasurer and Clerk each year
- \$20 hourly fee for extra projects + training performed by board members, as approved by the Township Board
- \$22 hourly base compensation for as needed part-time employees
- \$25 compensation per meeting for annual meeting moderator
- \$20/hour election judge compensation
- \$25/hour head election judge compensation
- \$0.58/mileage reimbursement
- \$.75 per page charge of meeting minute copies, up to 100 copies.

Ryan Ide motion to accept the above fee schedule. Francis Burch 2nd the motion. Motion carried.

Francis Burch made a motion to adjourn the meeting at 1:51 pm. Ryan Ide seconded the motion, motion carried.

Chairman

Clerk